



United Nations Centre for  
Regional Development



Ministry of Natural Resources  
and Environment, the Kingdom  
of Thailand



Ministry of the Environment,  
Government of Japan

As of 30 November 2018

## Exhibition Manual for the Ninth Regional 3R Forum in Asia and the Pacific

### 1. VENUE

Riverside Ballroom & Foyer, 2<sup>nd</sup>fl. of the Royal Orchid Sheraton Hotel & Towers, Bangkok

**Address:** Royal Orchid Sheraton Hotel & Towers, 2 Charoen Krung Road, Soi 30 (Captain Bush Lane), Siphya, Bangrak, Bangkok, 10500 Thailand

**Website:** [www.royalorchidsheraton.com](http://www.royalorchidsheraton.com)

### 2. EXHIBITION HALL

The Exhibition will be located at Riverside Ballroom & Foyer area on the 2<sup>nd</sup>fl. of the Royal Orchid Sheraton Hotel & Towers, Bangkok, in the same floor as the Meeting Venue. Exhibition Hall is approximately 494 sq.m. with fully air-conditioned and equipped to accommodate 37 stalls with sizes 2 x 2.5 x 2.5 meters. Pre-function areas are available for registration/ information. There is also an area at Foyer for the Exhibition in Grace Memorial of His Majesty King Bhumibol Adulyadej in the great practice on environmental management and the concept of Sufficiency Economy.

#### The Stall shall comprise of:

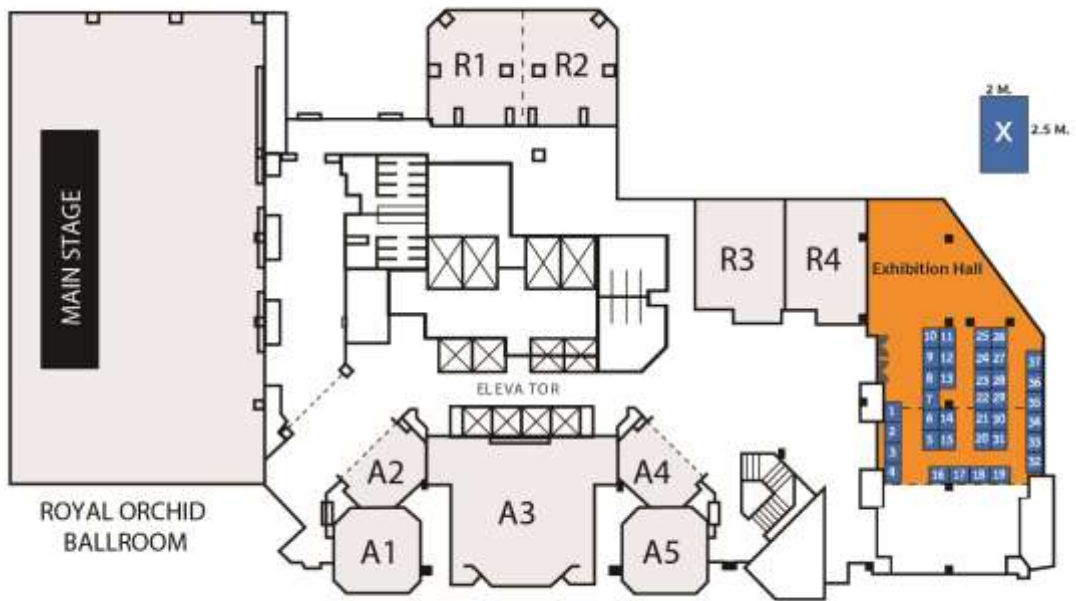
- ❖ 2 x 2.5 m. Stall Systems
- ❖ 1 Table
- ❖ 1 Dustbin
- ❖ 2 Banquet Chair with Cover
- ❖ 1 plug point
- ❖ Floor Carpet inside stalls
- ❖ 1 Title company name (label size 0.2 x 0.5 m.) (one side only)

### 3. EXHIBITION DATE AND TIME (opening/closing date for installation and removal)

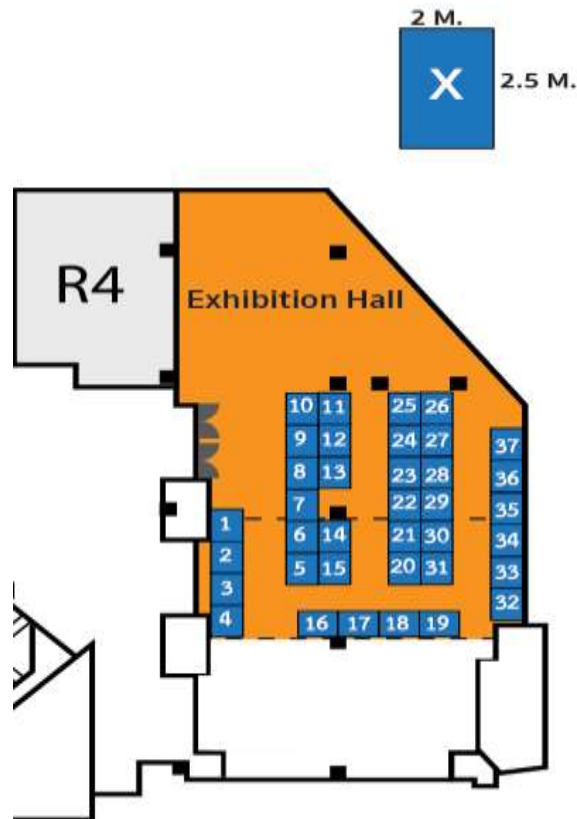
Date	Time	Activities
3 March 2019	from 10.00	Set up your exhibition
4-6 March 2019	9:00-15:00	Present your exhibition to participants*
7 March 2019	until 12:00	Remove your exhibition

\*Removal of products may start from 15:00 on 6 March 2019 onwards.

**4. PICTURE OF EXHIBITION HALL**



**5. FLOOR MAP OF EXHIBITION HALL**



## **6. ANY OTHER INFORMATION**

6.1 This is free of charge for all exhibitors in all 37 stalls. It will be great if exhibitors prepare gifts or souvenirs to distinguish guests/participants.

6.2 Coffee break, lunch and dinner for exhibitors will be prepared in the same area with distinguish guests/participants.

6.3 We allow 2 exhibitors per booth.

6.4 All exhibitors have to follow security procedure and instruction of the forum.

Please contact person in No.7 if you need more information.

## **7. CONTACT ADDRESS**

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