



United Nations Centre for
Regional Development



Ministry of Environment,
Kingdom of Cambodia



Ministry of the Environment,
Government of Japan

As of 02February 2023

**General Information
for Participants of the
11th Regional 3R and Circular Economy Forum in Asia and the Pacific,
8-10 February 2023, Siem Reap, Kingdom of Cambodia**

Table of Content	
I	FORUM VENUE
II	CAMBODIA – SIEM REAP INTERNATIONAL AIRPORT
III	CAMBODIA CUSTOMS
IV	REGISTRATION
V	SECURITY AT THE VENUE
VI	DIETARY AND SPECIAL REQUIREMENTS
VII	LOCAL INFORMATION
VIII	TRANSPORTATION FROM SIEM REAP INTERNATIONAL AIRPORT (PICK UP) and FROM DESIGNATED HOTELS TO SIEM REAP INTERNATIONAL AIRPORT (DROP OFF)
IX	VISA APPLICATION
X	TRANSPORTATION (FROM DESIGNATED LIST OF HOTELS TO VENUE)
XI	HOTEL RESERVATIONS
XII	MEDICAL AND OTHER INSURANCES
XIII	UPDATES ON COVID-19 MEASURES IN CAMBODIA
XIV	INFORMATION OF COVID-19 TEST~ RT-PCR TEST

I. FORUM VENUE

Sokha Siem Reap Resort & Convention Center, Siem Reap, Cambodia

Address: #Road 60, Angkor Cultural & Tourism Complex Junction, Phum Trang, Sangkat Slorkram, Siem Reap, Kingdom of Cambodia

Tel: +855 63 961 999

Fax: +855 63 961 888

Email: info@sokehahotels.com

Website: <https://www.royalorchidsheraton.com>

II. CAMBODIA – SIEM REAP INTERNATIONAL AIRPORT

The airport is located at 8 km from Siem Reap city center and, on average, it takes 20 minutes to reach the city depending on your choice of transportation and traffic jam.

Airport Address:

National Highway 6, Siem Reap, Cambodia

Tel: 02-132-1888, 02-132-1111-2; Fax: 02-132-1889

Website: <https://rep.cambodia-airports.aero/>

III. CAMBODIA CUSTOMS

Whenever you leave or enter a country transporting goods – money, goods, electronic equipment, among others – you must take into account whether such goods must be declared at Customs. All passengers are obliged to fill out the Passenger's Declaration Form and submit it to Customs before leaving the arrival terminal. For more details, please visit: <https://pnh.cambodia-airports.aero/en/prepare-your-trip/customs-excise>

The official government's website is also available: https://www.customs.gov.kh/en_gb/

IV. REGISTRATION

The Forum registration desk will be located in the lobby of Sokha Siem Reap Resort & Convention Center.

The participants are kindly asked to bring registration number on the registration desk to collect their identification badge (ID badge).

The registration desk is expected to be open at the following times:

- **7 February 2023** from **7:00 PM to 8:00 PM**
- **8 February 2023** from **8:00 AM to 9:00 AM**

Please note the times remain subject to change and will be confirmed in writing closer to the Forum. It is essential that all delegates, for security purposes, always wear their ID badge provided.

V. SECURITY AT THE VENUE

****Due to the large number of Forum participants, we strongly recommend arriving at least 30 minutes before Forum begins to ensure you are in the plenary hall by 9:00 a.m. during the forum****

Before entering the premises all participants are required to go through a security check. You will need to show your Personal identification cards (ID) on the entrance of the hotel. Following the ID check, participants must go through metal detectors located at the entrance. Please note that all bags and suitcases will be searched. Thus, participants should not bring any large luggage or bags to the venue. We will distribute your badges at the check-in registration desk. You are kindly requested to have your badge visible at all times.

Please remember:

- *Carry personal ID with you at all times*
- *Keep your badge visible*
- *Arrive early enough to go through security*

VI. DIETARY AND SPECIAL REQUIREMENTS

If you have any dietary requirements, please ensure to inform them to the secretariat 3r@uncrd.or.jp no later than **15 January 2023**. To identify an individual, please make sure your registration number* is in a subject line of an email.

*The registration number have informed upon of receipt of nomination form.

VII. LOCAL INFORMATION

CURRENCY

The Cambodian Riel (KHR) is the currency of Cambodia. The KHR to United States dollar (USD) exchange rate is 1 USD = 4130 KHR*. The currency symbol is KHR or ₛ USD are as commonly used as KHR Cambodian Riel and even Thai Baht is acceptable in many places. Most hotels and many restaurants and shops set their prices in dollars. Small transactions are usually done in Riel. Always carry some small Riel for motorcycle taxis, snacks and other small purchases. For more details, please visit: <https://www.tourismcambodia.com/tripplanner/general-travel-information/time-money-banking.htm>

* Exchange rate in November 2022, for more information, please visit:

<https://www.nbc.org.kh/english/>

TEMPERATURE

The average minimum temperature (usually the minimum temperature is noted during the night) in Siem Reap in February is 22.5°C (72.5°F).

February is a dry month with an average of 5mm (0.2in) rain. It rains on average a total of 0 days. The average maximum daytime temperature lies around 33.5°C (92.3°F). (Source: <https://weather-and-climate.com/siem-reap-February-averages>)

VIII. TRANSPORTATION FROM SIEM REAP INTERNATIONAL AIRPORT (PICK UP) and FROM DESIGNATED HOTELS TO SIEM REAP INTERNATIONAL AIRPORT (DROP OFF)

Kindly note that local transport (airport-hotel-airport) is not provided. However, there is reliable and safe airport taxi is available upon arrival. The cost is approximately USD10 (ten) for one way airport transfer to any of these hotel listed below in point.XI.

IX. VISA APPLICATION

All delegates outside of Cambodia must provide the following information when confirming their attendance:

- Passport number
- Surname
- Given Name
- Nationality
- Date of Birth
- Gender
- Place of Issue
- Date of Issue
- Date of Expiry

Please note this information **MUST** be provided when RSVP'ing to attend the Forum and all information must be true and accurate.

For most visitors to the Kingdom, visa are obtainable upon arrival at both Phnom Penh and Siem Reap International Airports in Phnom Penh and Siem Reap. At land crossing from Thailand, Vietnam and Laos, visa can be obtained at International Check Point border.

Tourists also can get their visas prior to their arrival through a Cambodian Embassy or Consulate overseas. Tourists also can get eVisa through online E-Visa before travelling. Online e-visa: <https://evisa.gov.kh/>

Some nationalities are required to get visa in advance at Royal Embassy of Kingdom of Cambodia in their country: Afghanistan, Algeria, Arab Saudi, Bangladesh, Iran, Iraq, Pakistan, Sri Lanka, Sudan, Nigeria.

A passport and visa are required. Tourists and business travelers may purchase a Cambodian visa valid for one month at the airports in Phnom Penh and Siem Reap and borders. Both require a passport valid for at least six (6) months from the expiry date, 01 recent passport-sized photo. A departure tax is charged on all domestic and international flights.

(Source: <https://www.tourismcambodia.com/tripplanner/essential-information/visa-passport.htm>)

A. VISA EXEMPTED COUNTRIES: Nationals of certain countries are exempted from visa requirements when entering Cambodia for tourism and conference purposes. Such nationals will be permitted to stay in Cambodia for a period of not exceeding 14-30 days. For more information, please visit the following link and table below:

<https://www.evisa.gov.kh/>

B. COUNTRIES NEED VISA TO ENTER CAMBODIA:

National of certain countries need to apply for visa (e-visa or visa on arrival) to enter Cambodia.

Note: E-visa is recommended to apply than Visa on Arrival.

[https:// www.evisa.gov.kh](https://www.evisa.gov.kh)

AGREEMENT ON VISA EXEMPTION BETWEEN THE KINGDOM OF CAMBODIA AND OTHER COUNTRIES

No.	Countries	Passport Categories		
		Diplomatic	Official	Normal
ASEAN Countries				
1.	Brunei Darussalam (BRU)	14 days	14 days	14 days

2.	Indonesia (IND)	14 days	14 days	30 days
3.	Lao (LAO)	90 days	90 days	30 days
4.	Malaysia (MYS)	30 days	30 days	30 days
5.	Myanmar (MMR)	30 days	30 days	14 days
6.	Philippine (PHL)	30 days	30 days	30 days
7.	Singapore (SGP)	30 days	30 days	30 days
8.	Thailand (THA)	30 days	30 days	14 days
9.	Vietnam (VNM)	30 days	30 days	30 days
Other countries				
10.	Azerbaijan (AZE)	90 days	90 days	0
11.	Bangladesh	30 days	30 days	0
12.	Belarus (BLR)	30 days	30 days	0
13.	Brazil (BRA)	30 days	30 days	0
14.	Bulgaria (BUL)	90 days	90 days	0
15.	Chile (CHL)	30 days	30 days	0
16.	China (CHN)	30 days	30 days	0
17.	Colombia (COL)	30 days	30 days	0
18.	Cuba (CUB)	in whole mission period		0
19.	Ecuador (ECU)	30 days	30 days	0
20.	Georgia (GEO)	90 days	90 days	0
21.	Hong Kong (SAR)	14 days	14 days	0
22.	Hungary (HUN)	90 days	90 days	0
23.	India (IND)	60 days	60 days	0
24.	Interpol Passport & ID	30 days	30 days	30 days
25.	Iran (IRN)	30 days	30 days	0
26.	Japan (JPN)	90 days	90 days	0
27.	South Korea (KOR)	60 days	60 days	0
28.	Kuwait (KWT)	30 days	30 days	(Special) 30
29.	Mongolia (MNG)	30 days	30 days	0
30.	Morocco (MAR)	30 days	30 days	0
31.	Nepal (NPL)	30 days	30 days	0
32.	Peru (PRU)	30 days	30 days	0
33.	Romania (ROU)	30 days	30 days	0
34.	Russia (RUS)	in whole mission period		0
35.	Serbia (SRB)	30 days	30 days	0
36.	Seychelles (SYC)	15 days	15 days	15 days
37.	Sri Lanka (LKA)	30 days	30 days	0
38.	Timor-leste (TLS)	30 days	30 days	0
39.	Turkey (TUR)	30 days	30 days	(Special) 30
40.	Uruguay (URY)	30 days	30 days	0

Note: E-visa fee: USD 36

X. TRANSPORTATION (FROM DESIGNATED LIST OF HOTELS TO VENUE)

Co-organizers will not provide any transportation during the forum days.

XI. HOTEL RESERVATIONS

- All hotel bookings must be made directly with the hotel. All participants are responsible for the reservation and payment of their hotel accommodation.

- These hotels are a short distance from the Venue of the Forum.
- The indicated rate is a discounted rate and number of rooms are limited. You are requested to do the booking as early as possible as the hotel may run out of rooms.
- All Tariffs includes complimentary breakfast and free WI-FI services.
- The airport pick-up and drop off services will be arranged only to those who provide their detailed information on their arrival and departure of their flight earlier.
- Transport will be available to/from these listed below hotels as above mentioned in point no. 8.
- The promotion code is required to apply the discounted rate. When you make a reservation in below listed hotels, please inform/note them the below promotion code.

Promotion code for Hotel Booking: 3R2023UN

For any hotel cancellation, kindly inform the hotel management directly. Organizers are not able to take any responsibility to pay any form of cancellation fees or penalty, if any.

1. Sokha Siem Reap Resort & Convention Center, Siem Reap, Cambodia (Venue of the Forum)

This is the forum Venue Hotel which is approximately 1~2 km far from other hotels.

*Hotel booking and reservation must be made directly with the hotel with the provided web link and quoting the promotion code: 3R2023UN

Address: #Road 60, Angkor Cultural & Tourism Complex Junction, Phum Trang, Sangkat Slorkram, Siem Reap, Kingdom of Cambodia

Tel: +855 63 961 999

Fax: +855 63 961 888

Email: reservations.rep@sokhahotels.com

Website: <https://www.sokhahotels.com.kh/siemreap/#>

Room Type	Room Rate	Contact Person
Deluxe Room Garden View (Single)	USD 85 nett per night including taxes and breakfast	Ms. Thou Kongkia MICE Manager Sokha Siem Reap Resort & Convention Center, Siem Reap, Cambodia Tel: +855 96 6161 122/97 5 6161 43 Email: reservations.rep@sokhahotels.com
Deluxe Family room (2 deluxe garden view 85*2 rooms)	USD 170 nett per night including taxes and breakfast	
Deluxe Room Pool View (Single)	USD 95 nett per night including taxes and breakfast	
Junior Suite (Double)	USD 250 nett per night including taxes and breakfast	

*The discounted rate is available until 20 January 2023.

* Co-organizers will not provide any transportation during the forum days.

2. Montra Nivesha - Angkor Boutique Residence

*Hotel booking and reservation must be made directly with the hotel with the provided web link and quoting the promotion code: [3R2023UN](#)

Address: #5, Krom 2, Phoum Mondol 3, Krong Siem Reap, 17251, Cambodia

Tel: +855 (0) 77 681 787

Email: reservations@montranivesha.com

Hotel website: www.montranivesha.com

Hotel factsheet: <https://drive.google.com/drive/folders/1B9I2zIhteWandx1R6sYXxnSFPaL3JHF>

Hotel images: <https://files.fm/u/8qxzsvrud>

Room Type	Room Rate	Contact person
Deluxe room (Double or Twin bed)	80 US\$ /room /night	Montra Nivesha - Angkor Boutique Residence Sala Kdei (Srah Srong) & Sala Rolous
Family Connecting room	180 US\$ /room/ night	Tel: 855 69 924 573 855 77 681 787 (WhatsApp & Telegram) Email: sales@montranivesha.com

*The discounted rate is available until 28 February 2023.

*Co-organizers will not provide any transportation during the forum days.

3. Tara Angkor Hotel

*Hotel booking and reservation must be made directly with the hotel with the provided web link and quoting the promotion code: [3R2023UN](#)

Address: Vithei Charles De Gaulle (Road to Angkor Wat), Siem Reap, Kingdom of Cambodia

Tel: +855 63 966 661-2

Fax: +855 63 964 444

Email: info@taraangkorhotel.com

Website: <https://taraangkorhotel.com/>

Room Type	Room Rate	Contact person
Superior Room (Single/Double/Twin)	USD 55.00 /night/room	Ms. Keo Chenda Assistant Director of Sales
Deluxe Room (Single/Double/Twin)	USD 65.00 /night/room	Tara Angkor Hotel Phone: (855) 63 966 661-2 Mobile: (855) 099 966 675/093 966 675/092 832 896 Fax: (855) 63 964 444
Tara Suite Room (Single/Double)	USD 175.00 /night/room	Email: reservation@taraangkorhotel.com Email: ados@taraangkorhotel.com Website: www.taraangkorhotel.com

*The discounted rate is available until 05 February 2023.

*Co-organizers will not provide any transportation during the forum days.

4. The Cyclo D'angr Boutique Hotel & Suite

*Hotel booking and reservation must be made directly with the hotel with the provided web link and quoting the promotion code: [3R2023UN](#)

Address: Vithei Charles de Gaulle (Road to Angkor Wat) Siem Reap, Cambodia (17251)

Tel: (855) 63 764 777

Email: info@thecyclodangkor.com

Website: www.thecycloboutiquesuite.com

Room Type	Room rate	Contact person
Deluxe Double room or Twin room	USD 30.00 -45.00 night/room	Ms. Sreykeo Heng Sales Supervisor The Cyclo D'Angkor Boutique Hotel & Suite
Deluxe Double or Twin with balcony	USD 45.00 night/room	
Deluxe suite with balcony	USD 45.00 night/room	Reservations email: reservation@thecyclodangkor.com E-mail: sales@thecyclodangkor.com Tel: (855) 63 764 777 / 93 49 79 89
The Grand Cyclo suite with balcony	USD 70.00 night/room	
The cycle Family suite (4 adults)	USD 80.00 night/room	
Family Suite connecting with balcony	USD 110.00 night/room	

*There is no Expiry Date of discounted tariff.

* Co-organizers will not provide any transportation during the forum days.

5. Regency Angkor Hotel

*Hotel booking and reservation must be made directly with the hotel with the provided web link and quoting the promotion code: [3R2023UN](#)

Address: Vithei Charles de Gaulle (Main Road to Angkor Wat) Siem Reap, Cambodia

Tel: +855 63 767 700-5

Fax: +855 63 767 709

Email: info@regencyangkor.com

Website : www.regencyangkor.com

Room Type	Room rate	Contact person
Deluxe room (Single/Double/Twin)	US\$40.00	Ms. You Tevorn E-Commerce Manager Regency Angkor Hotel Mobile: +855 (0) 92 37 66 33 / 87 55 77 65 E-Mail: ec@regencyangkor.com / se@regencyangkor.com
Premium room (Single/Double/Twin)	US\$55.00	
Triplite room	US\$60.00	
Extra Bed	US\$25.00	

* The is no Expiry Date of discounted tariff.

* Co-organizers will not provide any transportation during the forum days.

XII. MEDICAL AND OTHER INSURANCES

It is highly recommended that all participants make medical and health insurances at their own discretion and expenses.

XIII. UPDATES ON COVID-19 MEASURES IN CAMBODIA

The information on Cambodia Travel Restrictions (<https://www.mfaic.gov.kh/covid-19>) is available on the website of the Ministry of Foreign Affairs and International Cooperation, Kingdom of Cambodia (<https://www.mfaic.gov.kh/>). The information may subject to change, so please check the site time to time.

Basic measures to prevent the spread of COVID-19 infection

Participants and staff are requested to:

- (a) wear medically recommended masks all the in the venue and outside;
- (b) keep your hands clean and sanitized;
- (c) refrain from close and loud conversation which may result in infectious ambience; and
- (d) refrain from coming to the event if you have a fever of 37.5°C or higher than usual, cold symptoms such as cough, sore throat, or breathing difficulties.



XIV. INFORMATION OF COVID-19 TEST~ RT-PCR TEST

Rapid Test: The co-organizers are organizing the COVID-19 Rapid test: Free of cost- scheduled on 07 February 2023 (free of cost) from 2-6 PM Cambodia time zone at the Forum venue.

RT-PCR Test: The co-organizers will facilitate the RT-PCR test for participants who need RT-PCR test before return flight. The co-organizers will not bear the cost of RT-PCR test for those who need it for their return flight, however, co-organizer can facilitate for introducing the clinics.

* The fee of RT-PCR test is \$130.

For further contact:

Secretariat of the Regional 3R and Circular Economy Forum in Asia and the Pacific

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Tel: +81-52 561 9377 /9417 /9416
Fax: +81-52 561 9374
E-mail: 3R@uncrd.or.jp

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Mr. Laska Sophal
Director
Department of Hazardous Substance Management, EPA, Ministry of Environment, Cambodia
Tel: +855-12-900470
Email: sophallaska.moe@gmail.com

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